

**Plymouth County
Public Health Emergency Preparedness Coalition
January Meeting Minutes**

Full Coalition Meeting

Date and Time: January 8, 2013– 1:00 pm

Middleboro Town Hall 10 Nickerson Ave. Middleboro, MA

Attending: Janice McCarthy, Dale Barrows, Bob Ethier, Elaine LaCoursiere, Tracy Mayo, Rick Reuss, Henny Walters, Michelle Roberts, Tara Tradd, Peter Falabella, Lisa Cullity, Jeri Batchelder, Jeanne Spalding, Arthur Boyle, Cathy Drinan, Amanda Stone, Karen Walega, Lou Tartaglia, Eric Badger and Sharon White.

Meeting opened at 1:02 pm.

A motion was made by Bob Ethier to approve the November minutes; 2nd by Dale Barrows; all in favor.

PHEP Budget: Elaine LaCoursiere presented the financial spreadsheet. There were no equipment and training requests. Elaine mentioned there were 6 months left in the fiscal year to spend down the funds. The training line item balance at this point has \$62.05 left to spend. Elaine asked that everyone send in any requests they may have for approval.

Janice McCarthy said there will be a call down drill on January 16th at 1:00 pm.

Statewide ASdvisory Committee Update- Lisa Cullity

At the Dec meeting MEMA and the Red Cross were in attendance to discuss state wide sheltering, how to staff, what is MRC's role. There is a potential problem the MRC's do not have liability insurance.

MEMA is trying to build a system of regional shelters. The plan would be to incorporate into the state plan and in return would receive shelter funding. There was discussion on the problems with the way the shelters are set up. If a crisis did occur, each town would be responsible for their town. MEMA and the Red Cross have a very limited supply of cots, etc. It had been suggested by DPH that each agent should be responsible to be prepared for a crisis.

A regional training for MRC will be held on March 23rd at Duxbury Senior Center running from 8 to 4 or 5. Tracy Mayo will send the information as soon as it is completed. Most classes will have CEU's. It is opened up to Region 5. Maximum number of people is 135. There were 130 last year.

DPH EDS Training with Lisa Crouner and Katie Reilly began at 1:30 pm. The training is located on the HHAN along with the speaker notes. It can be shown to key personnel for review and to have it signed off to receive complete TAR credit. SNS overview training is available on the HHAN. It is a good training to share with key partners who are not familiar with the SNS. Lisa noted there have been some changes on the distribution time table for an anthrax release. The

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first 24 hours should include ramping up and distributing medicine to first responders, MRC volunteers and their families. The general public should receive medication in the 2nd 24 hours. The SNS extranet has a lot of information. Lisa is available to answer questions at: Lisa Crowner, Health Educator, 508-984-0619, Lisa.crowner@state.ma.us

Everyone was asked to pick up the signage.

Meeting adjourned at 3:05 pm. Motion made by Bob Ethier; 2nd by Dale Barrows; all in favor.

Submitted by Elaine LaCoursiere

Minutes approved by Janice McCarthy (Signed copy on file)