



**MAHB Executive Committee
FY22 Executive Committee Board Meeting Minutes
May 4, 2022**

Location: meeting

Time: 5:30PM – 7:30PM

Present: Marcia Testa, Christopher Quinn, Joan Jacobs, Ray Considine, Cheryl Sbarra, David Alper, Marcia Rising

Executive Committee Members Present (Voting Members): Marcia Testa, President; Christopher Quinn, Vice President; Joan Jacobs, Secretary/Clerk; Marcia Rising, Treasurer; John Dougherty and Ray Considine.

Non-Voting Members/Attendees: Mike Hugo, Cheryl Sbarra and Elaine LaCoursiere, Guests Amy Staunton from AAFCPA.

Absent: Edward Cosgrove

1. Greetings Introductory Remarks – All

2. Official Call to Order

Marcia Testa (Marcia T) called the meeting to order at 5:30 pm, May 5, 2022. The Agenda for the meeting can be found on the MAHB Executive Committee Quarterly Meetings page – May 4, 2022 Agenda.

3. Approval of Minutes from November 15, 2021 Executive Board Meeting

Marcia T reviewed the minutes, and the Executive Committee approved the minutes of the previous Executive Committee regular meeting held on November 15, 2021.

4. Reports – President and Staff

a. President and Staff

Standing Reports: Infrastructure Progress Reports: AAFCPA Progress, Financial, Grant and Contracts, Membership

President Marcia T reviewed the several types of accounting and management reports that can be obtained from the new AAFCPA Accounting System. Comments were made about the new reports and answered by Marcia T.

Executive Director's Report: Cheryl Sbarra gave a detailed review of the Certificate Program Activities describing the format and curriculum being presented on the following dates, and at the following locations.

- May 14th Holiday Inn, Marlborough, MA
- May 21st Clarion Conference and Hotel, Taunton, MA
- June 11th The Delaney House, Holyoke, MA

She also gave an update on the multiple MAHB contracts.

- Legal TA
 - New hire
 - Legal consultant
- Tobacco Cessation and Prevention Program

She also spoke about the Public Health Law Summit and the presentation by MAHB.

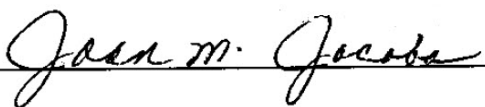
Marcia T gave an update on two proposals – an extension of the American University Contract and a new proposal with University of Massachusetts – the Community Safety Extension Proposal.

Old and New Business –

Cheryl proposed scheduling a meeting for either the last week of May or first week of June with AAF to review finances and discuss a proposed budget for Board vote at that meeting.

5. **Adjournment** - The Meeting adjourned at 7:30 PM

Respectfully Submitted,



Clerk